

Creating Assignments in Study Island

Creating Assignments—There are now 3 Options

You may create assignments for your students at the **Class Page and Assignments** link.

OPTION 1:

Creating an assignment as we did in the past (everything is the same except for some new options):

- Open *Class Manager* from the links at the top left screen and click on your class
- Go to the *Class Page and Assignments* Tab
- Click on **Add Assignment**
- You will be given 3 choices
- Select **Create Practice and Instruction Assignment**
to create assignments as you did in the past
- Enter a *title* for the assignment based on the test that you want to use
- *Optional: Click on Override Class Preferences to set preferences for this specific assignment if you want any special preferences (see diagram 1 w/some new options)*
- Select a class or click on your class to assign the work to individual students
- Select a *Topic* by clicking on a *Grade* and *Subject*
- Click on **Get Topic List** and select topic(s) for this assignment
- Scroll down and *activate* and *save* the assignment--**Save Assignment**
- Your *Assignment* is now ready for your designated class or students to view
- You will be brought back to the **Class Page and Assignments Page**

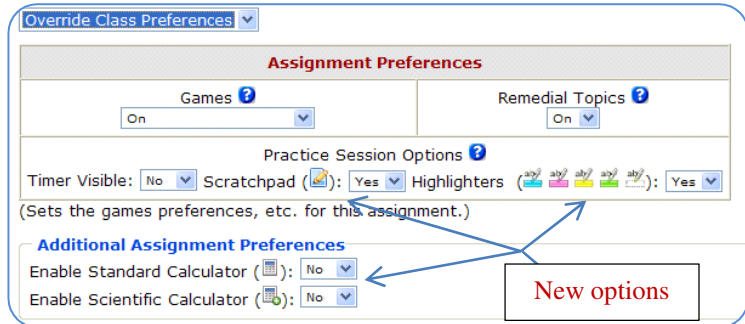


Diagram 1

NEW OPTION 2: Creating a Writing Assignment that you can Grade with feedback

When creating a writing assignment, you will select a writing prompt or create your own to assign to a student (or class). Students will submit their written assignments and you can grade them directly in Study Island. You can also assign graphic organizers and/or rubrics.

- Click on **Add Assignment** as you did in the past
- Click on **Create Writing Assignment**
- Then select a writing prompt or make up your own
- You have the option of selecting a Graphic Organizer and Writing Rubric—to preview these items, select an organizer or rubric and then click on the magnifying glass to see a preview
- Assign a scoring method and minimum and maximum score

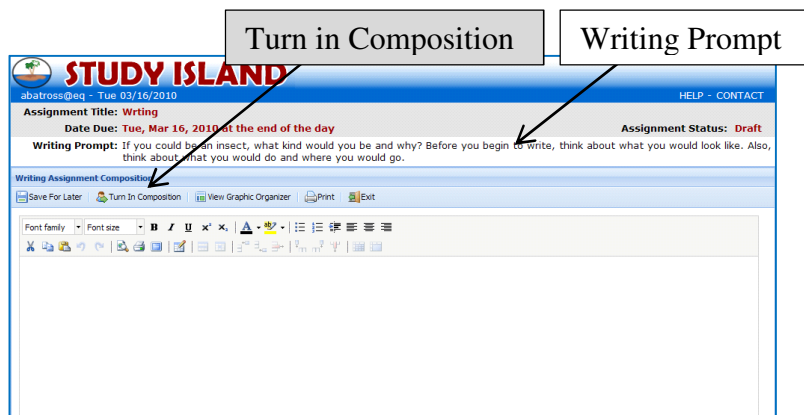


Diagram 2

When your students log in and click on this assignment, they will see a page ready for them to complete their written assignment (see diagram 2). After they **Turn in Composition**, you can grade the work and provide feedback right from **Class Manager**.

If the work is not up to standards, you can return it to the student for re-submission.

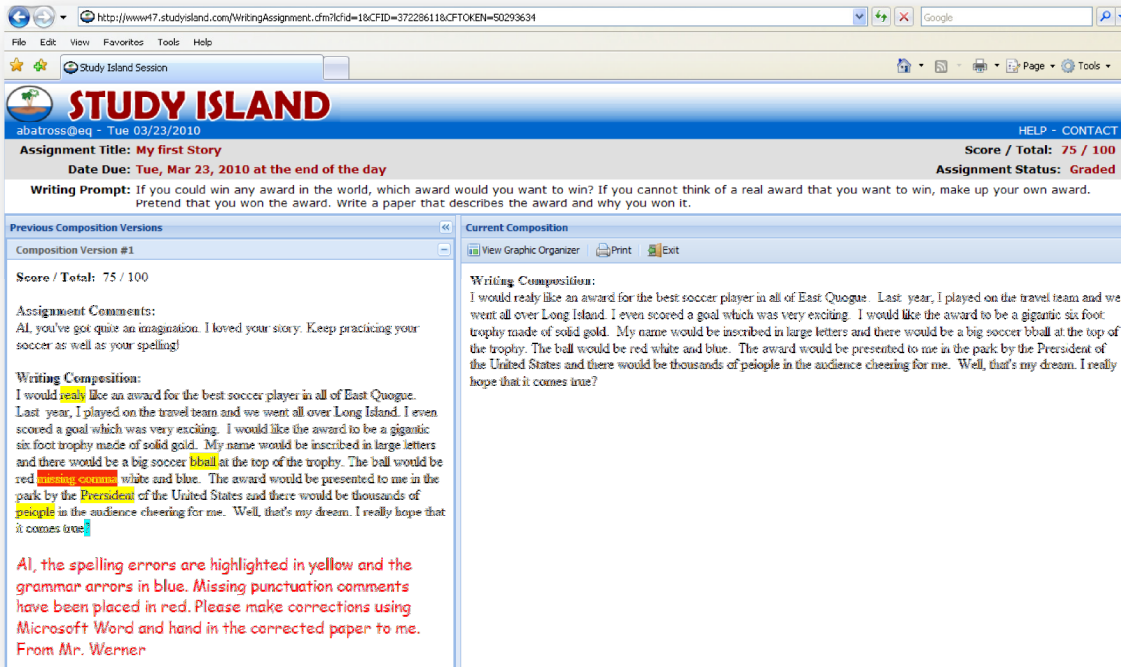



Diagram 2b shows what a student would see after work has been submitted and graded.

NEW **OPTION 3: Create Custom Assessment**

This option allow you to build your own custom test using items of your choice from a variety of tests. You can use a few questions from 1 category and a few from others categories as needed. Follow these steps to *Create a Custom Assessment*:

- Click on **Add Assignment** as you did in the past
- Click on **Create Custom Assessment**
- Fill in the *Title* and select your class
- For questions, select a grade and subject and click on **Get Topic List**
- Click on the *Select Question* icon 
- Find a question that you like and select a number of instances (see diagram 3)

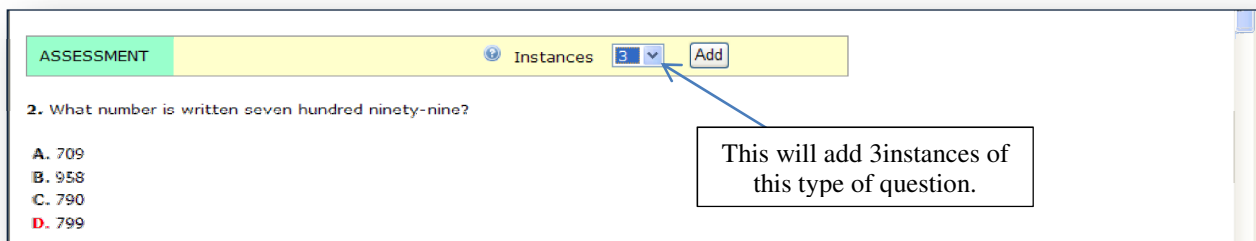


Diagram 3

- Click on **Add** and that specific number of that type of question will be added

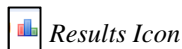
- Continue and click on *Save Selections* when finished
- You will be returned to the *Select Question Screen* showing the number of questions that you selected and the specific topic breakdown highlighted in yellow (see diagram 4).

Topic	Question Counts	Expectation
	Selected(instances): Available	
1. Pretest - Math	: 0	
2. Number Sense and Operations Strand		
a. Reading & Writing Numbers	1(3): 4	3.N.2
b. Compare & Order Numbers	: 15	3.A.1 3.N.3
c. Place Value	: 5	3.N.4 3.N.5
d. Number Properties	1(2): 8	3.N.6 3.N.7 3.N.8 3.N.9

Diagram 4

Diagram 5 shows an example of what the student will see when he/she logs on. When the test is finished, the student clicks on *Turn in Test*.

As a teacher, you can go to Class Manager and find that assignment. If you click on the **Results** icon, you will see the actual results of your students for that assignment.



Results Icon

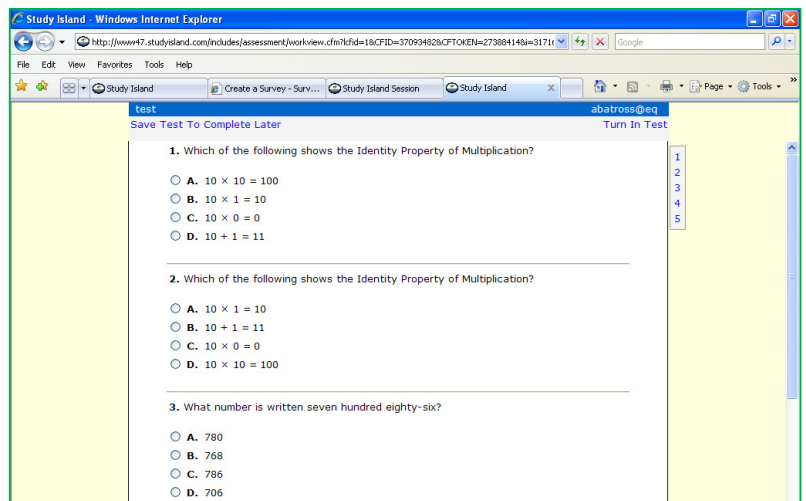
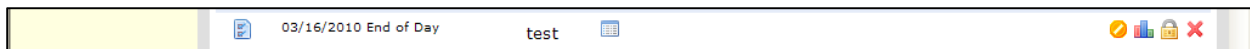


Diagram 5



Other Options for Assignments: The options below determine what your students will see when they log on to *Study Island*.

Class Page Activated: Clicking on **Yes** will activate the class page (otherwise the assignment won't be available).

Default for Students: Clicking on **Yes** to have this assignment automatically appear. Otherwise, a link to that assignment will be created on the opening page.

Block Other Material: Clicking on **Yes** will prevent the students from doing any work other than the assignment. It will focus the students on the work contained in the assignment.

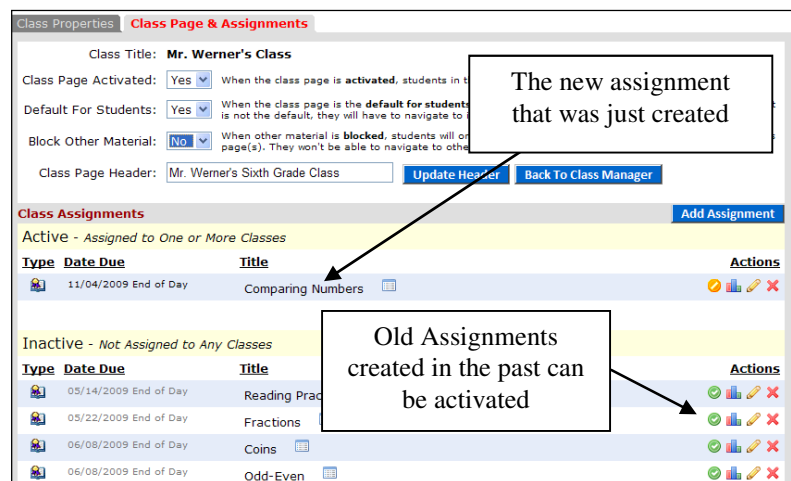
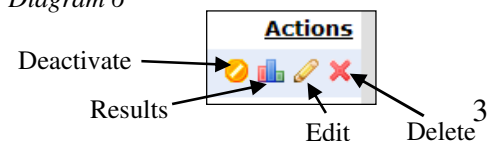


Diagram 6



Clicking on **Deactivate** (orange button) will deactivate that assignment.

You may re-activate this assignment or any other assignment that you have created at any time by clicking on the green Activate button (see diagram 6).

Edit allows you to make changes to the assignment and clicking on **Delete (X)** will permanently remove the assignment.

Results allow you to track results for your class for a specific assignment--**Very Important!**